



TEMPORARY STAFF WORK RECORD

To be completed and faxed to 0207-622-2225 BY 12 NOON MONDAY.

Week ending:

Name:

Signature:

Client/Club:

Site/Branch:

Job Description:

	MON	TUE	WED	THU	FRI	SAT	SUN	
START								
BREAK								
FINISH								
TOTAL HOURS minus BREAKS								TOTAL

IT IS HEREBY CERTIFIED THAT THE HOURS SHOWN ARE CORRECT, EXCLUDING ALL MAIN BREAKS AND THAT THE WORK WAS PERFORMED SATISFACTORILY AND IN ACCORDANCE WITH THE PREVAILING TERMS AND CONDITIONS.

Managers Signature:

Managers Name (print):

Managers Title:

Any timesheets received after 12 noon Monday cannot be guaranteed payment and therefore payment may be delayed to the following week

SRG can also provide you with **Sales Consultants, Gym Instructors, Lifeguards, Leafleters, Receptionists, Beauty Therapists, Management Staff** and much more. Please contact a consultant on **020 7622 8122** for an immediate staffing solution.